

Texas Woman's University
School of Library and Information Studies
School Librarian Certificate Checklist
(For students earning an MLS w/school certification)

To be completed by student and signed by advisor:

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|----------------|--------------------------------------|
| Name | Date |
| Address | Advisor |
| City | State Zip Telephone |
| ID# | Advisor Signature: |

| Degree | Tentative Completion Date | Date Completed |
|--|---------------------------|----------------|
| Bachelor's degree from an accredited institution | | |
| Master's degree from an accredited institution | | |

Required Courses (30 hours) + 6 elective hours

| Course No. | Course Name | Tentative Completion Date | Date Completed |
|------------|--|---------------------------|----------------|
| LS 5083 | Foundations of Library and Information Studies | | |
| LS 5013 | Information Organization and Retrieval | | |
| LS 5233 | Multimedia Resources and Services | | |
| LS 5333 | School Library Media Center | | |
| LS 5603 | Literature for Children and Young Adults | | |
| LS 5003 | Collection Development | | |
| LS 5443 | Librarians as Instructional Partners | | |
| LS 5263 | Information Sources and Services | | |
| LS 5103 | Cataloging and Classification | | |
| LS 5843 | Practicum* | | |

* Students must submit their service record to Linda Kobler in the Student Support Office by the end of their first semester. Contact that office directly if you have any questions: 940-898-2829. Also, please work with Linda Kobler to obtain the code to take the TeXes exam.

PLEASE NOTE: In order for a student to be given approval to take the TExES exam, the student must have taken or be near completion of 18 hours of School Librarian Certification required coursework, including LS 5233, LS 5333, and LS 5443. Twelve of those hours must have been completed at TWU. TWU is not responsible for the acceptance of its degree or courses by other states. Please see the SLIS Student Resources Blackboard organization (login required) for further information.

State Requirements for Texas Librarian Certification:

1) Master's degree from an accredited institution of higher education. 2) Successful completion of the School Librarian's TExES. Approval to take the TExES is granted by an approved preparation program. 3) Two years of classroom teaching experience in a public or accredited private school.

☐ (Please check after reading this statement) I understand that I cannot be recommended by TWU School of Library and Information Studies to take the school librarian certification exam in the state of Texas unless I have completed two years classroom teaching in a public or accredited private school

For further details about state requirements of the State Board of Educator Certification (SBEC), please visit the Texas Education Agency (TEA) website at <http://www.tea.state.tx.us/>. Go to the Teacher Resources portal, linked on the upper right side of the TEA homepage. (Chapter 239, Subchapter B) *To qualify for another state's library certification, please check with that state for their specific requirements.*

For SLIS office use only.

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| Copies to: | Student's File _____(date) |
| Student _____(date) | Student's Advisor _____(date) |